

CITY OF DETROIT
OFFICE OF CONTRACTING AND PROCUREMENT
REQUEST FOR QUALIFICATIONS (RFQQ) 18834
PROPOSAL N for NEIGHBORHOODS PROGRAM - DEMOLITION

The Attached are the Prequalifications for the Proposal N, Neighborhood Improvement Demolition Program. These Prequalifications are presented to highlight the requirements to Vendors who wish to bid on the upcoming demolition work. A separate set of Prequalifications will come out later for Trash Outs and Roofing.

Please take time to carefully read and review all information. You must submit your documents timely to the address identified. Questions can be asked at any of the Demo Contractor Meetings or at any of the upcoming Outreaches.

The Plan is to release bid packages on a quarterly basis or in intervals. We will be communicating the Demo Package Release Strategy at an upcoming Vendor Outreach on October 15. Details will be forthcoming.

Our objective again is to award 50% of the Neighborhood Improvement Program work to Detroit Certified Companies of which 30% will be awarded to Detroit Small and Micro Small Businesses. Additionally all Companies will be required to hire 51% Detroit Residents.

We are happy that you are interested in helping us remove blight throughout the City of Detroit. We look forward to working with you in the very near future.

Boysie Jackson
Chief Procurement Officer

LaJuan Counts
Director, Demolition Department

General Information:

Contractors deemed qualified will be identified as a City of Detroit Pre-Qualified Demolition Supplier for the Proposal N for Neighborhoods Program and will have the opportunity to bid on City of Detroit demolition work. There is no guarantee of work as a result of obtaining a City of Detroit Pre-Qualified Demolition Supplier status.

This is only for Proposal N projects. To pre-qualify for Emergency, Commercial and Federally funded projects you must pre-qualify under 18351 (aka 19AC2707)

Pre-Qualified Demolition Suppliers will be placed on a bidders list. When demolition is needed, the Pre-Qualified Contractors will receive an invitation to bid. Each bid will include the property addresses and other specifics related to the bid. The plan is to release properties quarterly. All structures are in the City of Detroit.

PUBLISHED DATE

Monday, October 5, 2020

QUALIFICATIONS CONFERENCE

Thursday, October 15, 2020, 5:00 PM to 7:00 PM via ZOOM
Neighborhood Improvement Supplier Outreach
with Program Overview

<https://cityofdetroit.zoom.us/j/4567683180?pwd=c1k0aEtCSkk1cEVyeUJCSnJ4Qi9pZz09>

QUESTIONS DUE DATE

Friday, October 16, 2020 at 5:00 PM
Questions and Answers shall be submitted in Oracle
iSupplier Portal

**PRE-QUALIFICATION
DUE DATE**

Friday, October 23, 2020 at 1:00 PM

City of Detroit

Demolition of Residential Structures

OVERVIEW:

The City of Detroit Demolition Department through the Office of Contracting and Procurement seeks to prequalify a pool of licensed General Contractors for Demolition and Asbestos Removal Services to be performed as part of the City's Proposal N for Neighborhoods Program thru the City of Detroit.

In each quarterly release of properties, 30% of the properties will be set aside for City of Detroit Certified Small or Micro Business concerns with an overall goal of 50% of the properties going to Detroit Certified Companies with 51% of work completed by Detroiters according to Executive Order 2016-1.

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Office of Contracting & Procurement Contact information

Jim Glavin

glavinj@detroitmi.gov

(313) 236-2656

PRE-QUALIFICATION LIST:

Firms deemed to be qualified to provide the services specified in this Request for Qualifications Quote ("RFQQ") application will be placed on a list of pre-qualified suppliers for the duration of the Proposal N for Neighborhoods Program. Pre-Qualifications are valid until the program concludes but are subject to annual verification. From the list of pre-qualified suppliers, the City shall solicit bids to perform demolition and demolition related services on groups of properties to be demolished.

Firms will bid on properties as issued by the City of Detroit Office of Contracting and Procurement and will be awarded specific demolition properties based upon the criteria set forth in the solicitation documents, including the Scope of Services and required documents. Pre-Qualified Contractors are required to adhere to all revisions that may occur during the program. Performance on projects assigned once awarded may affect the ability to be awarded future demolition work if the work performed is not satisfactorily performed. There is no guarantee of work as a result of being placed on a list of qualified vendors.

This program will be done in quarterly releases and firms not qualified initially may reapply for pre-qualification status under a later quarterly RFQQ.

Please review this RFQQ application carefully to determine if you have the ability to meet the requirements identified in this solicitation prior to responding to this RFQQ application.

INCOMPLETE SUBMISSIONS WILL BE DEEMED AS NON-RESPONSIVE AND RETURNED.

Table of Contents

I. MINIMUM QUALIFICATIONS..... 5
II. DETROIT BUSINESS CERTIFICATION 6
III. INSURANCE AND BONDING REQUIREMENTS 6
IV. SELECTION CRITERIA 8
V. SUBMISSION REQUIREMENTS AND INSTRUCTIONS 8

I. MINIMUM QUALIFICATIONS

1. Sufficient capitalization to provide the services sought in the RFQQ for projects of similar scope and size. Financial statements (balance sheets, income statement and statement of cash flow: for the past two (2) years are required, ***do not submit tax returns.***
2. A current Class “A”, “B” or “C” Wrecking License issued by City of Detroit at the time of qualification. A copy of the license shall be included with your firm’s submission.
3. State of Michigan Asbestos Abatement Contractors License in the same name of the organization applying for Pre-Qualifications.
4. Certificate of Good Standing from the State of Michigan
5. State of Michigan Builder’s License
6. Adequate Crew Capacity (Exhibit B)
7. Adequate Equipment (Exhibit C)
8. Adequate Bonding Capacity
9. Adequate Insurance

Applicants under EGLE (formerly MDEQ) Consent Agreement must be in good standing with the order to be eligible for approved pre-qualification status. Also, if your firm is not in compliance during the program, you will not be able to participate in future bids and your firm will be deemed as ineligible.

Firm’s Asbestos Worker Training Program should be on file at your organization. The City of Detroit reserves the right to receive a copy of this document upon demand.

Firm’s current worker medical requirements and record keeping procedures. The City of Detroit reserves the right to receive a copy of this document upon demand.

This program does not include Emergency, Commercial Structures or Federally funded demolitions.

II. DETROIT BUSINESS CERTIFICATION

If your company qualifies for certification through the Civil Rights, Inclusion & Opportunity Department’s Business Opportunity Program you must do so in order to be considered for pre-qualification. See Exhibit A for the benefits of certification.

Civil Rights, Inclusion & Opportunity Department:
Telephone: (313) 224-4950
Email: CivilrightsCert@detroitmi.gov

<https://detroitmi.gov/departments/civil-rights-inclusion-opportunity-department>

III. INSURANCE AND BONDING REQUIREMENTS

Contractors must provide evidence of Insurance with your pre-qualifications submittal.

Residential Structures:

<u>TYPE</u>	<u>AMOUNT NOT LESS THAN</u>
(a) Workers' Compensation	Michigan Statutory minimum
(b) Employers' Liability	\$500,000 minimum each disease \$500,000 minimum each person \$500,000 minimum each accident
(c) Commercial General Liability Insurance (Broad Form Comprehensive and General Aggregate Limits covering the policy, project and location)	\$2,000,000 each occurrence \$2,000,000 in the aggregate 5,000,000 umbrella liability Including insurance endorsement and coverage for XC&U and Product Completed Operations
(d) Automobile Liability Insurance (Covering all owned, hired and non-owned vehicles with personal protection insurance, including residual liability insurance under Michigan No-Fault insurance law for bodily injury and property damage.)	\$1,000,000 combined single limit

(e) Performance and Payment Bond	<p>The Contractor shall secure Surety Bonds in the form of:</p> <p>(1) a Performance Bond for Twenty-Five percent (25%) of the Contract price, and</p> <p>(2) Payment Bond for Twenty-Five percent (25%) of the Contract price.</p> <p>Bond requirements shall increase consistent with any Contract price increases.</p>
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The commercial general liability insurance policy shall include an endorsement naming the "City of Detroit" as an additional insured. The additional insured endorsement shall provide coverage to the additional insured with respect to liability arising out of the named insured's ongoing work or operations performed for the additional insured under the terms of this Agreement. The commercial general liability policy shall state that the Contractor's insurance is primary and not excess over any insurance already carried by the City of Detroit and shall provide blanket contractual liability insurance for all written contracts.

Each such policy shall contain the following cross-liability wording: "In the event of a claim being made hereunder by one insured for which another insured is or may be liable, then this policy shall cover such insured against whom a claim is or may be made in the same manner as if separate policies had been issued to each insured hereunder."

All insurance required by this Pre-Qualifications Agreement shall be written on an occurrence-based policy form, if the same is commercially available.

The Commercial General Liability policy shall be endorsed to have the general aggregate apply to the Services provided under this Agreement only.

If during the term of this Pre-Qualifications Agreement changed conditions or other pertinent factors should, in the reasonable judgment of the City, render inadequate the insurance limits, the Contractor shall furnish on demand such additional coverage or types of coverage as may reasonably be required under the circumstances. All such insurance shall be effected at the Contractor's expense, under valid and enforceable policies, issued by insurers licensed to conduct business in Michigan and are otherwise acceptable to the City.

All insurance policies shall name the Contractor as the insured and shall provide a commitment from the insurer that such policies shall not be canceled or reduced without at least thirty (30) days prior written notice to the City. Certificates of insurance evidencing the coverage and endorsements required by this Pre-Qualifications Agreement shall be in a form acceptable to the City, be submitted to the City prior to

the commencement of the Services and at least fifteen (15) days prior to the expiration dates of expiring policies.

If any work is subcontracted in connection with a contract from this Pre-Qualifications, the Contractor shall require each Subcontractor to effect and maintain the types and limits of insurance set forth in this Pre-Qualifications Agreement and shall require documentation of same, copies of which documentation shall be promptly furnished the City.

The Contractor shall be responsible for payment of all deductibles contained in any insurance required under this Agreement. The provisions requiring the Contractor to carry the insurance required shall not be construed in any manner as waiving or restricting the liability of the Contractor under this Agreement.

IV. SELECTION CRITERIA

Following receipt of the firm's pre-qualification application, a City designated evaluation committee will evaluate each response. All pre-qualification applications that meet the minimum requirements of the Request for Qualifications will be evaluated. Any pre-qualifications application determined to be non-responsive to the specifications or other requirements, including instructions governing submission and format, will be disqualified unless the City determines, in its sole discretion, that non-compliance is not substantial or that an alternative proposed by the firm is acceptable. **The City reserves the right to request clarification of pre-qualifications application submitted.** If this is necessary it will be done in writing with request for a written response by the firm within a specified period of time.

V. SUBMISSION REQUIREMENTS AND INSTRUCTIONS

All responses shall be uploaded prior to the due date and time in the City's Oracle iSupplier Portal. For more information see: <https://detroitmi.gov/departments/office-chief-financial-officer/ocfo-divisions/office-contracting-and-procurement/supplier-portal-information-and-instructions>

Pre-qualifications application must be signed by an officer or representative of the company who is authorized to bind the company to an agreement obligation with the City.

Pre-Qualifications application submitted by partnership or joint venture must list the full names and addresses of all parties and the agreement.

Pre-Qualifications application received become the property of the City. The City is not responsible for any costs associated with the preparation or submission of Qualifications. Responses or application received will not be available for review. All

firms submitting qualifications will be notified of the City's recommendation. Failure to submit a complete application may result in the disqualification of the firm's submission.

The City may make changes to the requirements of this Request for Qualifications (RFQQ) application as deemed necessary. Such changes will be in writing, issued through the Office of Contracting and Procurement and will be sent to each firm who is on record as having received a copy of the Request for Qualifications (RFQQ) from the Office of Contracting and Procurement.

If changes are made, the City may, at its discretion, extend the time allowed for submission of qualifications application. Firms are required to advise the City prior to the Request for Pre-Qualifications application deadline of any changes in the principal officers, organization, financial ability of, or any other facts presented in the pre-qualifications application with respect to the firm or the pre-publication immediately upon occurrence.

VI. APPLICATION REQUIREMENTS, DOCUMENTS AND FORMS

Please submit documents in the following order:

1. Organization Cover Page (*include number of years applicant been in business under present name for type of work, parent company, all subsidiaries and all affiliates.*
 - a. *Resumes of applicant's key personnel who will have supervisory responsibility for the performance of applicant's construction contracts, including senior management personnel. Limit each individual's resume to no more than two (2) pages*
 - b. *Table showing the number of professional staff assigned for accounting, construction management, estimating, engineering, construction quality control and safety.*
2. Certificate of Good Standing
3. Certificate of Authority
4. Residential Builder's License by the State of Michigan
5. Class A, B or C Wrecking License by the City of Detroit
6. State of Michigan Asbestos Abatement Contractors License
7. Contractor Capacity – Exhibit B
8. Equipment List – Exhibit C
9. Bonding Information
 - a. – Letter from Applicant's Surety Company stating, in US dollars the individual project maximum bonding capacity and aggregate maximum bonding capacity

- b. Name of applicant's current bonding company and the name and address of each agent for the past five (5) years
- c. During the past five years have any demands been placed on a bid bond, payment bond, or performance bond? If yes, attach a statement listing and describing the date, location, project and dollar amount of each demand, explaining the circumstances.

10. Non-Collusion Affidavit with Conflict of Interest Statement

11. Approved Treasury Clearance or Application

12. Workers Qualification Affidavit

13. Required City of Detroit Affidavits

14. Civil Rights, Inclusion & Opportunity Business Opportunity Program certification or application (if applicable)

15. References

- a. List of 10 Residential Demolition or equivalent projects completed within the past three (3) years with the applicant's own staff. If the list include a City of Detroit project, provide the Contract number and property address.
- b. Within the past three (3) years has the applicant failed to complete work under any contract? If yes, attach a statement identifying the contract and explaining when, where, and why the work was not completed. This includes contracts terminated for convenience by the owner.
- c. Have you had liquidated damages assessed? If yes, attach a statement identifying the contract and explaining the when, where, and why liquidated damages were assessed.
- d. Within the past five (5) years has the applicant been denied prequalification or had prequalification suspended or revoked by any government entity, including but not limited to the City of Detroit? If yes, attach a statement providing the details an explanation of the circumstances.

16. Citations and Other Legal Proceeding

- a. During the past five (5) years have any of the following been convicted of crimes related to bids, labor, taxes, wages, safety, or performance of construction work: Applicant, subsidiary or affiliate's , officer or director, employees
- b. Has any of the above been debarred or suspended from entering into contracts with any federal, state or local government entity? For each instance where the answer is yes, attach a statement identifying the governmental entity, the effective dates of the action taken, the reasons therefor, and the current status.

- c. Litigation: Disclosure of court, arbitration, or administrative cases during the past five years where you are or were a party:
- i. Cases in which you were alleged to have violated any local, state or federal statute, ordinance, rule or regulation, for example but not limited to: OSHA violation citations; citations for wage law violations; and citations for environmental violations
 - ii. Cases in which your bid was involved
 - iii. Cases with an amount in controversy over
 - iv. \$75,000 in which your performance of any public or private construction work was involved, including but not limited to claims that you breached a contract or failed to pay subcontractors or suppliers.

Provide the following information for each case disclosed – Date commenced, Docket or citation number, name of the court, administrative or arbitration forum, name of the parties, statement of the subject matter and dollar amount in controversy, and the outcome including dollar amount of settlement. If not closed, the current status.

Application may be deemed invalid if all attachments are not submitted at time of submission.

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